

**MINUTES OF THE
BOROUGH OF CLEMENTON
MARCH 3, 2020
CAUCUS MEETING
OF THE MAYOR AND COUNCIL**

OPENING: Mayor Weaver called the meeting to order at 7:00 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Mayor Weaver read the following statement, “This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act.”

ROLL CALL: Lisa West called the roll which resulted in the following members present: Mayor Thomas J. Weaver; Councilman Melvin Applegate; Councilman Mark Armbruster; Councilman Hammond; Councilman Thomas Shaw; Councilwoman Strobl. Absent: Councilwoman Megan Milano. Also present was Solicitor George J. Botcheos.

SALUTE TO THE FLAG: Mayor Weaver led in the salute to the flag.

ENGINEER REPORT: Mark Basehore of Bach Associates was not in attendance.

PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY:

Mayor Weaver opened the floor to the public for matters appearing on the agenda only.

Jason Nassour – No address given. Asked Mayor and Council if he was responsible for maintaining the grass, trees and weeds in front of his property even if it is Borough owned. Mayor Weaver stated that if it is written that way in our ordinance then it is the property owner’s responsibility.

APPROVAL OF MINUTES:

None.

APPROVAL OF THE BILL LIST:

None.

**ORDINANCES AND RESOLUTIONS:
SECOND READING/PUBLIC HEARING**

ORDINANCE 2020-03 AMENDING AND SUPPLEMENTING CHAPTER 294 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, “WEED CONTROL” Mayor Weaver read by title, Councilman Armbruster motioned to approve, seconded by Councilwoman Milano and the motion was carried upon the call of roll. Ayes: Armbruster, Applegate, Fisher, Milano, Shaw and Strobl.

ORDINANCE 2020-04 AMENDING AND SUPPLEMENTING CHAPTER 230 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, “SHOPPING CARTS” Mayor Weaver read by title, Councilman Armbruster motioned to approve, seconded by Councilman Applegate and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Hammond, Shaw and Strobl.

ORDINANCE 2020-05 AMENDING AND SUPPLEMENTING CHAPTER 105 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, “CONSTRUCTION CODES, UNIFORM” Mayor Weaver read by title, Councilman Armbruster motioned to approve, seconded by Councilman Applegate and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Hammond, Shaw and Strobl.

RESOLUTION R20-65 AUTHORIZING AN EMERGENCY CONTRACT FOR UNFORSEEN EMERGENT WATER MAIN REPLACEMENT FOR THE RECONSTRUCTION OF WATSONTOWN-NEW FREEDOM ROAD (CR 691) PROJECT Mayor Weaver read by title, Councilman Armbruster motioned to approve, seconded by Councilwoman Strobl and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Hammond, Shaw and Strobl.

RESOLUTION R20-66 ADOPTING POLICY ADDRESSING THE PROTECTION AND SAFE TREATMENT OF MINORS Mayor Weaver read by title, Councilman Armbruster motioned to table this Resolution to the March 17, 2020 meeting to allow for further discussion, seconded by Councilman Applegate and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Hammond, Shaw and Strobl

RESOLUTION R20-67 ADOPTING A DOMESTIC VIOLENCE POLICY FOR PUBLIC EMPLOYEES Mayor Weaver read by title, Councilman Armbruster motioned to table this Resolution to the March 17, 2020 meeting to allow for further discussion, seconded by Councilman Applegate and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Hammond, Shaw and Strobl

UNFINISHED BUSINESS:

NONE.

NEW BUSINESS:

DISCUSSION REGARDING IT SERVICES AND COMPUTER HARDWARE UPGRADES FOR BOROUGH HALL MUNICIPAL OFFICES – Councilman Hammond is waiting on prices for computers. New desktops, servers, etc. will be on budget agenda. Councilman Armbruster would like to have everyone be on one server and purchase software to protect computers from viruses, and employees going on the internet.

DISCUSSION REGARDING POLICY CHANGE RECOMMENDATIONS FOR MUNICIPAL FACILITY RENTALS – Councilman Hammond suggested that there be an increase in hourly fee, up the attendant fee and shorten length of facility time by thirty minutes. Also suggests that whoever rents the facility has to attend the event.

DISCUSSION REGARDING AMENDMENT OF MERCANTILE LICENSE PROCEDURES – Ordinance does not mandate a background check. Need to make sure our ordinance is carried out the way it is written and that we need to amend the ordinance to mandate a background check. Solicitor Botcheos read a sample ordinance which he would like to incorporate to amend the original ordinance. Solicitor Botcheos will draft an amendment to the ordinance and will submit amendment for next meeting.

DISCUSSION AS TO THE CORONAVIRUS – Councilman Armbruster stated that there was a conference call with the Governor earlier today about the Coronavirus. No new updates as to virus and no new cases in New Jersey. Councilman Armbruster also stated that it is mainly about hygiene and that washing hands is key.

Councilman Shaw stated that the Fire Company would like permission to use the fire truck for a hoagie sale on March 14, 2020 to raise money. There were no objections by Mayor and Council.

Councilman Applegate and Robert Freiling met with the trash company as to complaints. Trash company advised that things were going to change.

PRIVILEGE OF THE FLOOR:

Mayor Weaver opened the floor to the public.

Nancy – 34 Monmouth Avenue – In regard to the trash company. She would like to know if she would receive a credit for her trash not being picked up. Mayor Weaver stated that we do not give or get credits. Mayor Weaver stated that she is welcome to start a petition

Brenda Franks – Erie Avenue – Asked if we could look into having a shared service with another town as to trash pickup. Councilman Armbruster stated that we have explored the idea with other towns. He also went further to say that Clementon has also explored the option of doing it “in house”. Ms. Franks also mentioned that the digital sign is displaying old dates. Chief Grover stated that he will change the sign information. Ms. Franks also stated that the Temple on Trout Avenue had eight cars parked there along the street and believes it is dangerous. She took video. Ms. Frank’s stated to Solicitor Botcheos that she would like him to write a letter about the parking. Chief Grover stated that he will go there himself to talk to them. Councilman Armbruster believes that if a letter has to be written that it should come from the Planning and Zoning Board.

Chief Randall Freiling – Brought members of the Fire Company to introduce themselves to Mayor and Council. Chief Freiling wanted Mayor and Council where they are as a Fire Company. Mayor Weaver stated to Chief Freiling that he would like to swear in members who are not sworn in yet.

Kim Jacobs – 18 Smith Terrace – Has been living in Clementon for about a year now. Would like to know how she can be involved with the Community.

EXECUTIVE SESSION: Councilman Applegate motioned to enter into executive session at 8:00 p.m. for discussion regarding public works personnel issues for an anticipated duration of 15 minutes. It was noted that action may be taken following executive session.

Councilman Applegate motioned to re-enter open session at 8:10 p.m., seconded by Councilman Shaw and hearing none opposed, motion was carried.

ACTION AS A RESULT OF EXECUTIVE SESSION:

Councilman Applegate motioned to authorize the provisional promotion of Johann Strobl to the title of Water Repairer at an hourly rate of \$18.02 per hour for a period not to exceed six months.. It was noted that the anticipated duration of the closed session was ten minutes, and formal action may be taken. Councilman Shaw seconded the motion, and hearing none opposed, motion was carried. (MEMORIALIZED BY RESOLUTION R20-68)

ADJOURNMENT:

Councilwoman Strobl motioned to adjourn at 8:16 p.m., seconded by Councilman Shaw and hearing none opposed, motion was carried.

Respectfully Submitted,

Lisa M. West
Deputy Municipal Clerk