

**MINUTES OF THE
BOROUGH OF CLEMENTON
MAY 21, 2019
CAUCUS/COUNCIL MEETING
OF THE MAYOR AND COUNCIL**

OPENING: Mayor Weaver called the meeting to order at 7:00 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Mayor Weaver read the following statement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act."

ROLL CALL: Jenai Johnson called the roll which resulted in the following members present: Mayor Thomas J. Weaver; Councilman Melvin Applegate; Council President Mark Armbruster; Councilman Jonathan Fisher; Councilwoman Meghan Milano; Councilwoman Holly Strobl. Absent: Councilman Thomas Shaw. Also present was Solicitor George J. Botcheos.

SALUTE TO THE FLAG: Mayor Weaver led in the salute to the flag.

ENGINEER REPORT: Mark Basehore and Nick Bishop of Bach Associates provided a written report, which has been filed in the appropriate manner, and verbally reported on the following items:

ASSETS MANAGEMENT PLAN ASSISTANCE - Field survey work and the location plan for Fire Hydrants is complete. They are currently coordinating with Adam Norcross regarding documentation required for preparation of the Asset Management Plan.

CAMDEN COUNTY OPEN SPACE AND FARMLAND PRESERVATION - The Open Space Committee is making site visits to review applications. Bach Associates will coordinate the site visit with Councilman Applegate upon notification of the pending site visit.

CAMDEN COUNTY BRIDGE REPLACEMENT PROJECT - The Engineer Committee has requested that Bach Associates review conditions at the Senior Center for damage resulting from the vibrations from pile driving on the bridge project.

PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY:

Mayor Weaver opened the floor to the public for matters appearing on the agenda only. Seeing no interested parties wishing to speak, Mayor Weaver closed the floor to the public.

APPROVAL OF MINUTES:

MINUTES OF FEBRUARY 19, 2019 CAUCUS/COUNCIL MEETING - Mayor Weaver read by title, Councilman Armbruster motioned to approve, seconded by Councilman Applegate and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Fisher, Milano, and Strobl.

MINUTES OF MAY 7, 2019 CAUCUS MEETING - Mayor Weaver read by title, Councilwoman Strobl motioned to approve, seconded by Councilman Armbruster and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Fisher, Milano, and Strobl.

APPROVAL OF THE BILL LIST: Councilwoman Meghan Milano motioned to approve the bill list dated May 21, 2019, as presented upon proper review and certification, seconded by Councilwoman Strobl. Motion was carried upon the call of roll. Ayes: Councilman Applegate; Councilman Armbruster; Councilman Fisher; Councilwoman Milano; Councilwoman Strobl.

ORDINANCES AND RESOLUTIONS:

ORDINANCE 2019-07 AMENDING ORDINANCE 97-14 ESTABLISHING HEARING PROCEDURES ON DISCIPLINARY ACTIONS OF THE POLICE DEPARTMENT – Mayor Weaver read by title, Councilman Fisher motioned to approve, seconded by Councilman Applegate and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Fisher, Milano, and Strobl.

RESOLUTION R19-95 AUTHORIZING CANCELLATION OF PROPERTY TAXES ON CERTAIN EXEMPT PROPERTIES - Mayor Weaver read by title, Councilwoman Milano motioned to approve, seconded by Councilwoman Strobl and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Fisher, Milano, and Strobl.

RESOLUTION R19-96 AUTHORIZING WAIVER OF SEWER CONNECTION AND STREET OPENING FEES FOR BLOCK 161, LOT 20, OTHERWISE KNOWN AS 28 CEDAR LANE - Mayor Weaver read by title, Councilman Applegate motioned to approve, seconded by Councilwoman Strobl and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Fisher, Milano, and Strobl.

RESOLUTION R19-97 AUTHORIZING REFUND OF FIRE SAFETY CERTIFICATE OF OCCUPANCY FEE FOR 90 CHEWS LANDING ROAD - Mayor Weaver read by title, Councilwoman Milano motioned to approve, seconded by Councilman Applegate and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Fisher, Milano, and Strobl.

RESOLUTION R19-98 AUTHORIZING THE TIME PAYMENT OF A MUNICIPAL LIEN FOR BLOCK 23, LOT 2, OTHERWISE KNOWN AS 100 TRENTON AVENUE - Mayor Weaver read by title, Councilman Fisher motioned to approve, seconded by Councilman Applegate and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Fisher, Milano, and Strobl.

RESOLUTION R19-99 APPROVING CHANGE ORDER #3 (FINAL) FOR RECONSTRUCTION OF OHIO AVENUE PHASE II IN THE AMOUNT OF \$9,438.96 TO GAMBALE CONCRETE LLC. - Mayor Weaver read by title, Councilman Applegate motioned to approve, seconded by Councilwoman Milano and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Fisher, Milano, and Strobl.

RESOLUTION R19-100 AUTHORIZING PREPARATION OF PLANS AND SPECIFICATIONS FOR THE IMPROVEMENTS TO BARRY PLACE Mayor Weaver read by title, Councilwoman Milano motioned to approve, seconded by Councilman Armbruster and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Fisher, Milano, and Strobl.

RESOLUTION R19-101 AUTHORIZING PAYMENT NUMBER 5 FOR OHIO AVENUE PHASE II RECONSTRUCTION IN THE AMOUNT OF \$9,250 TO GAMBALE CONCRETE LLC - Mayor Weaver read by title, Councilman Applegate motioned to approve, seconded by Councilman Armbruster and the motion was carried upon the call of roll. Ayes: Applegate, Armbruster, Fisher, Milano, and Strobl.

UNFINISHED BUSINESS:

DISCUSSION REGARDING NIKKI WILLIAMS PARK DEDICATION – Councilman Fisher stated that the park dedication for Nikki Williams will be on June 1st at 10:30 a.m. Mayor Weaver to dedicate. Sign was purchased. Tom Williams has a pastor coming from Laurel Springs and will say a few words. Councilman Fisher is estimating that there will be at least 75-100 people at the dedication and would like to have a port-o-pot placed there as there is no bathrooms. Cost is about \$150.00 for the day. No objections.

DISCUSSION AS TO PART-TIME DEPARTMENT HEAD – Councilman Applegate stated hiring a part-time temporary department head to oversee public works, water and sewer. Councilman Armbruster stated that it was a good idea until end of year. We would be able to make recommendations on daily basis as the Borough needs someone now. Councilman Armbruster stated looking at salary structure. He will work 10 hours per week with an annual salary of \$20,000.00. Councilman Fisher stated he is curious to see if breaking departments is beneficial. Accountability discussed.

RESOLUTION R19-102 AUTHORIZING MAYOR TO HIRE TEMPORARY DEPARTMENT HEAD TO OVERSEE PUBLIC WORKS, WATER & SEWER WITH AN ANNUAL SALARY OF \$20,000.00 UNTIL DECEMBER 31, 2019.

NEW BUSINESS:

DISCUSSION REGARDING SENIOR CARE FAIR – Councilwoman Strobl stated that June 1, 2019 from 11 a.m. until 1 p.m. at the Community Center there will be a Senior Care Fair for seniors and their caretakers. Flyers will be coming out on May 22nd. Councilwoman Strobl states from County representatives to give information on Medicare, etc. Mayor Weaver advised that the event should be put on the digital sign at the fire hall.

DISCUSSION REGARDING MEMORIAL DAY SERVICES – Mayor Weaver advised that due to construction, service for Memorial Day will be at the fire hall on Monday, May 27, 2019 at 11:00 a.m.

DISCUSSION AS TO SPECIAL EVENTS – Councilwoman Milano seeks permission for Camp Out at Dan Dougherty Field on June 21, 2019. Look at borrowing light tower from Gloucester Township or possibly purchasing lights. Chief will need to add extra patrols. Councilwoman Milano also inquired as to July 13, 2019 for BBQ Block Party and August 14, 2019 for movie night. Mayor Weaver asked if there were any objections. No objections.

PRIVILEGE OF THE FLOOR:

Mayor Weaver opened the floor to the public.

Rebecca Boothray of 29 Atlantic and Margie Lowe of 31 Atlantic advised of the posing risk of a rotted tree falling. The residents advised that they cannot afford to take the trees down. After discussion, Mayor Weaver advised the residents that they would look into it. Asked the residents to leave their name and phone number with the Municipal Clerk.

Mr. McKelvey of 28 Harwood Lane – Thanked the Mayor for safe routes to schools. Can apply for grants in June through October. Money for sidewalks, flashing, lights, etc. Mayor Weaver stated that Councilman Armbruster is aware of that.

EXECUTIVE SESSION:

Councilman Mark Armbruster made a motion to enter into Executive Session at 7:47 p.m., for anticipated time period of twenty (20) minutes for the following matter:

NEGOTIATE PURCHASE OF LAND

Motion was seconded by Councilwoman Strobl and hearing none opposed, motion was carried.

Councilman Armbruster motioned to re-enter open session at 8:28 p.m., seconded by Councilwoman Strobl and hearing none opposed, motion was carried.

ADJOURNMENT:

Councilman Mark Armbruster motioned to adjourn at 8:29 p.m., seconded by Councilwoman Strobl and hearing none opposed, motion was carried.

Respectfully Submitted,

Lisa M. West
Deputy Municipal Clerk