

**MINUTES OF THE
BOROUGH OF CLEMENTON
May 7, 2019
CAUCUS MEETING
OF THE MAYOR AND COUNCIL**

OPENING: Mayor Thomas J. Weaver called the meeting to order at 7:03PM.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Mayor Weaver read the following statement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act."

ROLL CALL: Jenai Johnson called the roll which resulted in the following members present: Mayor Thomas J. Weaver; Councilman Melvin Applegate; Councilman Mark Armbruster; Councilman Jonathan Fisher; Councilwoman Meghan Milano; Councilman Thomas Shaw; Councilwoman Holly Strobl.
Also present was Solicitor George J. Botcheos.

SALUTE TO THE FLAG: Mayor Weaver led in the salute to the flag.

APPROVAL OF MINUTES:

MINUTES OF THE JANUARY 15, 2019 CAUCUS/COUNCIL

MINUTES OF THE JANUARY 15, 2019 EXECUTIVE SESSION

Councilwoman Milano motioned to approve the Caucus/Council and Executive Session minutes of January 15, 2019. Motion was seconded by Councilman Fisher and hearing none opposed, motion was carried.

MINUTES OF THE FEBRUARY 5, 2019 CAUCUS MEETING

MINUTES OF THE FEBRUARY 5, 2019 EXECUTIVE SESSION

Councilman Fisher motioned to approve the Caucus Meeting and Executive Session minutes of February 5, 2019, seconded by Councilwoman Strobl and hearing none opposed, motion was carried.

MINUTES OF THE MARCH 5, 2019 CAUCUS MEETING

Councilman Fisher motioned to approve the March 5, 2019 Caucus minutes as presented, seconded by Councilwoman Strobl and hearing none opposed, motion was carried.

MINUTES OF THE APRIL 2, 2019 CAUCUS MEETING

MINUTES OF THE APRIL 2, 2019 EXECUTIVE SESSION

Councilman Applegate motioned to approve the Caucus and Executive Session minutes as presented, seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Applegate; Fisher; Shaw. Abstain: Milano; Armbruster; Strobl.

PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE

AGENDA ONLY: Mayor Weaver opened the floor to the public for matters appearing on the agenda only. Hearing no comments from the public, the floor was closed.

ORDINANCES AND RESOLUTIONS:

SECOND READING/PUBLIC HEARING

ORDINANCE 2019-05 AMENDING SALARIES AND WAGES OF EMPLOYEES AND OTHER OFFICIALS RETROACTIVE TO JANUARY 1, 2019. Mayor Weaver read by title. Councilman Fisher motioned to adopt on second reading, seconded by Councilwoman Milano. Mayor Weaver opened the public hearing.

Christopher McKelvey, 28 Harwood Lane- Mr. McKelvey stated that the governing body should be aware that the minimum wage would be raised to \$10.00 in July and he noted that the ranges began below that for some titles. Jenai Johnson noted that although the minimum hourly rate was listed below the \$10.00 mark, there were currently no employees being paid below \$11.00.

Hearing no further comments from the public, Mayor Weaver closed the public hearing and Ordinance 2019-05 was adopted upon the call of roll. Ayes: Applegate; Fisher; Milano; Shaw; Strobl. Abstain: Armbruster.

SECOND READING/PUBLIC HEARING

ORDINANCE 2019-06 AMENDING AND SUPPLEMENTING CHAPTER 70 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, "ALCOHOLIC BEVERAGES". Mayor Weaver read by title and opened the public hearing. Hearing no comments from the public, Mayor Weaver closed the public hearing. Councilwoman Milano motioned to adopt on second reading, seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Fisher; Milano; Shaw; Strobl.

RESOLUTION R19-85 GRANTING A FIREWORKS PERMIT TO CLEMENTON LAKE AMUSEMENT PARK/SPLASH WORLD FOR JULY 3, 2019. Mayor Weaver read by title. Councilman Applegate motioned to approve, seconded by Councilwoman Milano. Councilman Armbruster inquired if it would be possible to close off the bridge area under construction to prevent residents from congregating in that area. Chief Grover stated that they would arrange to cordon off the location under discussion. Councilman Fisher inquired if Clementon Lake Park would be funding the cost of the officers required for the event, and Chief Grover confirmed that the "Park" would be responsible for the cost of the officers. Resolution R19-85 was approved upon the call of roll. Ayes: Applegate; Armbruster; Fisher; Milano; Shaw; Strobl.

RESOLUTION R19-86 AUTHORIZING PROMOTION OF ADAM NORCROSS TO THE PERMANENT TITLE OF PUBLIC WORKS SUPERVISOR IN THE WATER/SEWER DEPARTMENT. Mayor Weaver read by title. Councilman Applegate motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Fisher; Milano; Shaw; Strobl.

RESOLUTION R19-87 AUTHORIZING MAYOR AND MUNICIPAL CLERK TO EXECUTE AND ENTER CLOSING AGREEMENT ON FINAL DETERMINATION COVERING SPECIFIC MATTERS REGARDING WORKER CLASSIFICATION AND AGREEMENT TO ASSESSMENT AND COLLECTION OF ADDITIONAL TAX AND ACCEPTANCE OF OVERASSESSMENT WITH THE DEPARTMENT OF TREASURY-INTERNAL REVENUE SERVICE. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Applegate and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Fisher; Milano; Shaw; Strobl.

RESOLUTION R19-88 AUTHORIZING REFUND OF FEES FOR CERTAIN PROPERTIES IN THE BOROUGH OF CLEMENTON. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilwoman Strobl and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Fisher; Milano; Shaw; Strobl.

RESOLUTION R19-89 AUTHORIZING REFUND OF PERMIT FEES TO VIVINT SOLAR FOR CERTAIN PROPERTIES IN THE BOROUGH OF CLEMENTON. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Fisher; Milano; Shaw; Strobl.

RESOLUTION R19-90 AUTHORIZING CONTRACT WITH GOVDESIGNS FOR INSTALLATION OF CABLING AND NETWORK UPGRADES AT BOROUGH HALL. Mayor Weaver read by title. Councilman Applegate motioned to approve, seconded by Councilwoman Strobl. Councilman Armbruster inquired if the quote had been obtained recently to ensure that the newest equipment would be offered and Jenai Johnson confirmed that the quote was obtained in the last couple of months. Hearing no further comments, motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Fisher; Milano; Shaw; Strobl.

RESOLUTION R19-91 AUTHORIZING INCREASE IN HOURLY RATE FOR DAVID CARNS, LABORER IN THE DEPARTMENT OF PUBLIC WORKS, TO \$15.00 PER HOUR. Mayor Weaver read by title. Councilman Applegate motioned to approve, seconded by Councilman Armbruster. Councilman Fisher inquired why the Borough was granting increases to hourly rates when the Borough would soon be negotiating with the newly certified union representation. Councilman Applegate stated that the Borough previously decided to increase laborers hourly rates upon obtaining the required CDL license Councilman Fisher stated that the employees were now represented and the Borough shouldn't be increasing any rates without the commencement of negotiations. Councilman Armbruster stated that \$15.00 was intended to be the base Laborer salary once the required CDL license had been obtained by each employee, noting that the Borough and union representation would not be arbitrating the contract. Councilman Fisher inquired why all public works laborers were not being paid \$15.00 an hour at present. Councilman Armbruster stated that he personally believed that all laborers should be at the hourly rate of \$15.00. Jenai Johnson stated that all Laborers with their CDL were at or above the \$15.00 an hour rate, with the exception of two newly hired individuals that had not yet obtained their CDL license, and one employee approaching his annual anniversary who was still attempting to acquire his CDL license. Councilman Armbruster stated that the Borough was having difficulty retaining quality laborers with the low hourly rates offered. Councilwoman Strobl noted that the increased rate would be an investment intended to retain employees after they obtain their CDL license. Hearing no further comments, motion was carried upon the call of roll. Ayes: Applegate; Armbruster; Milano; Shaw; Strobl. Nays: Fisher.

RESOLUTION R19-92 AUTHORIZING ADJUSTMENT OF CERTAIN WATER ACCOUNTS IN THE BOROUGH OF CLEMENTON. Mayor Weaver read by title. Councilman Applegate motioned to approve, seconded by Councilman Shaw and motion was carried upon the call or roll. Ayes: Applegate; Armbruster; Fisher; Milano; Shaw; Strobl.

UNFINISHED BUSINESS:

NEW BUSINESS:

MAYOR APPOINTMENT OF MEMBERS OF JOINT LAND USE BOARD:

Mayor Weaver announced the following appointments of members of the Joint Land Use Board of the Borough of Clementon-

JOSEPH FELDMAN- CLASS II EXPIRING 12.31.22

MARK ARMBRUSTER- CLASS III EXPIRING 12.31.19

JACOB KUNS, JR- CLASS IV EXPIRING 12.31.22

FRANK NAURATH- CLASS IV EXPIRING 12.31.20

It was noted that Frank Naurath was inserted into the vacant Class IV member seat, and two alternate seats were vacant.

NATIONAL NIGHT OUT CHANGE OF DATE: Councilwoman Milano reported that it was recommended that the date for National Night Out celebration be rescheduled to Monday, August 5, 2019 to avoid competing with celebrations being held by larger towns. The recommended location was Daniel Dougherty Sports Complex and the event would be held from 6pm-8pm. Councilwoman Milano stated that Kym Ott had volunteered to organize the event. After brief discussion, there were no objections to the proposed scheduling of National Night Out.

SENIOR ADVISORY COMMITTEE REQUEST OF COMMUNITY CENTER USE- Councilwoman Strobl reported that the Senior Committee had requested the use of the Community Center/ Fire Hall for games and Arts & Craft events, due to the noise being created with the Bridge Project in the immediate vicinity of the Senior Center. Councilwoman Strobl stated that they wished to use the Community Center every Tuesday, and the first and third Thursday of each month from 12pm-4pm. Jenai Johnson stated that the Borough would be hosting some JIF training courses, and some daytime rentals were scheduled. It was determined that Ms. Johnson would provide Councilwoman Strobl with any conflicting dates.

Councilman Armbruster stated that in relation to the bridge project, it had become apparent that a wall at the Senior Center had failed from the pile driving and recommended that the Borough Engineers inspect the building for any further damage from the project.

REQUEST FROM CLEMENTON FIRE COMPANY FOR USE OF BOROUGH EQUIPMENT FOR HOAGIE SALE- Councilman Shaw reported that he had met with the Fire Chief, Randall Freiling, and had been provided a request for use of the Borough owned fire vehicle for a hoagie sale fundraiser on May 11, 2019 for a period of three hours. Councilman Shaw stated that he had a bulk of data to pass around regarding the status of the volunteer membership and state of the department. Mayor Weaver noted that the Borough had previously requested such requests two weeks in advance of the requested date of use for consideration, and that going forth this would be a requirement. Councilman Shaw stated that Chief Freiling indicated that the Clementon Fire Company would be utilizing the proceeds of the sale to purchase polo shirts for the volunteer membership of Clementon Fire Rescue.

Hearing no further comments related to the request, Councilman Shaw motioned to approve the request for the use of the fire truck for a duration of three hours by Clementon Fire Company for a hoagie sale to be held on May 11, 2019. Motion was seconded by Councilwoman Strobl and carried upon the call of roll. Ayes: Applegate; Armbruster; Fisher; Milano; Shaw; Strobl.

(MEMORIALIZED BY RESOLUTION R19-93)

FIRE HOUSE ELECTRONIC SIGNAGE- Councilman Shaw stated that repairs were necessary to the sign in front of the fire house located at 165 Gibbsboro Road, to enable both sides of the display to properly work. The approximate cost of the repairs were \$1,200 and the Fire Rescue inquired if the Borough would be able and willing to absorb half of the cost to repair the sign. It was noted that the Borough would be able to utilize the sign to display Borough information, along with possible messages for the rentals. An inquiry was made as to who would control the signage. Councilman Armbruster stated that the sign was wired to the fire department, and messages from the Borough could be emailed to the Fire Chief to incorporate on the display. Jenai Johnson inquired where the governing body intended to charge the expense, and Robert Freiling confirmed that he would take \$600 from Buildings and Grounds. Councilman Armbruster motioned to approve the expenditure, seconded by Councilman Shaw and hearing none opposed, motion was carried.

(MEMORIALIZED BY RESOLUTION R19-94).

Councilman Armbruster stated that he wished to hold further future discussion on the relocation of the electronic sign at Railroad Park. Understanding that the cost was significant to the Borough, the sign was not being utilized properly with the obstruction placed directly in its path by Conrail.

Mayor Weaver stated that he had received a letter from the Beach Family following the passing of Bob Beach, a veteran of Clementon Fire Rescue for over 55 years. Mayor Weaver stated that the letter emphasized the professionalism displayed during the funeral and viewing services of Mr. Beach, and noted that the family was extremely appreciative of the overwhelming support displayed by the Borough Fire Rescue.

PRIVILEGE OF THE FLOOR:

Mayor Weaver opened the floor the public for comment.

Christopher McKelvey, 28 Harwood Lane- Mr. McKelvey stated that he would be attempting to organize a joint committee between the Borough and the School to talk about safety issues and jointly find solutions. Councilman Armbruster inquired if there were a model committee that could be mimicked in the formulation of this committee and Mr. McKelvey stated that there was and he would be sending information to the Borough regarding same.

Hearing no further comments from the public, Mayor Weaver closed the floor to the public.

ADJOURNMENT: Councilman Fisher motioned to adjourn at 7:47PM, seconded by Councilman Shaw and hearing none opposed, motion was carried.

RESPECTFULLY SUBMITTED,



Jenai L. Johnson,
Municipal Clerk/Administrator