

**MINUTES OF THE
BOROUGH OF CLEMENTON
DECEMBER 19, 2017
CAUCUS/COUNCIL MEETING
OF THE MAYOR AND COUNCIL**

OPENING: Mayor Thomas Weaver called the meeting to order at 7:02PM.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Mayor Weaver read the following announcement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act."

ROLL CALL: Jenai Johnson, Municipal Clerk/Administrator, called the roll which resulted in the following members present: Mayor Thomas Weaver; Councilman Mark Armbruster; Councilman Jonathan Fisher; Councilwoman Christine Nucera; Councilman Thomas Shaw; Councilwoman Holly Strobl. Absent: Councilwoman Meghan Milano. Also present were Solicitor George J. Botcheos and Steven Bach of Bach Associates.

SALUTE TO THE FLAG: Mayor Weaver led the salute to the flag.

PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY: Mayor Weaver opened the floor to the public for comment on items appearing on the agenda. Hearing no comments from the public, Mayor Weaver closed the floor.

EXECUTIVE SESSION: Councilman Shaw motioned to enter executive session at 7:04PM for the following matters:

- PENDING LITIGATION RELATED TO MOUNT CARMEL LAND DEVELOPMENT/COAH
- EMPLOYMENT CONTRACT NEGOTIATIONS BETWEEN THE BOROUGH OF CLEMENTON AND MUNICIPAL ADMINISTRATOR
- PENDING LITIGATION-DILKS V. CLEMENTON LITIGATION

Councilman Armbruster seconded the motion to enter executive session and hearing none opposed, motion was carried.

Councilwoman Strobl motioned to re-enter open session at 7:34PM, seconded by Councilman Fisher and hearing none opposed, motion was carried.

ACTION AS A RESULT OF EXECUTIVE SESSION:

RESOLUTION R17-181 AUTHORIZING SOLICITOR GEORGE J. BOTCHEOS TO DISMISS COAH LITIGATION RELATED TO FAIR SHARE HOUSING DECLARATORY JUDGEMENT. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

RESOLUTION R17-182 AUTHORIZING MAYOR TO EXECUTE EMPLOYMENT AGREEMENT WITH MUNICIPAL ADMINISTRATOR FOR YEARS 2017, 2018, 2019 and 2020. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

ENGINEER REPORT: Wayne Roorda of Bach Associates verbally reported on the following items:

LIBRARY ROOF REPLACEMENT- Mr. Roorda stated that the library roof project had been completed by the contractor.

BRAND AVENUE AND OHIO AVENUE PHASE II PROJECTS- Mr. Roorda reported that both road reconstruction projects were stalled due to weather, and were anticipated to resume in March, with preconstruction occurring in February.

Councilman Armbruster inquired if the approved development located on Brand Avenue would have any effect on the repaving. Mr. Roorda stated that he would contact the developer and attempt to minimize the impact.

Mr. Roorda requested that he receive a copy of the approved plans from the Planning/Zoning department. Mr. Roorda also noted that the Department of Transportation was requiring the municipality to obtain permission from the apartment complex for property encroachment outside of the right away.

2013 CAMDEN COUNTY OPEN SPACE DANIEL DOUGHERTY SPORTS COMPLEX

IMPROVEMENTS- Mr. Roorda reported that he had spoken to Jack Sworaski and Maggi from Jack Moran's office related to the Lake Worth/Daniel Dougherty Sports Complex improvements. Mr. Roorda stated that the County representatives had suggested that the Borough and County could possibly swap land, which would be preserved as Green Acres property. Mr. Roorda stated that he would be attempting to schedule a meeting to discuss the issue, and obtain clarification on the restrictions being sought by the County.

BOTTOMS LAKE DAM- Councilman Armbruster asked Mr. Roorda when he would have the opportunity to visit the site of the dam and provide further information on the improvements necessary. Mr. Roorda stated that he expected to accomplish a site visit within the month.

Having no further items to discuss, Mr. Roorda was excused from the meeting.

ADMINISTRATOR/COUNCIL REPORTS:

Christine Nucera, Council President- Councilwoman Nucera stated that the holiday parade had been a success and thanked the Chief of Police and Fire Chief for their assistance.

Mark Armbruster, Councilman- Councilman Armbruster stated that he had met with Jenai Johnson, Councilman Fisher and Melvin Applegate, the Public Works Director, related to his upcoming retirement. Councilman Armbruster stated that Mr. Applegate had remaining accrued vacation time that he would need to utilize or lose. Councilman Armbruster stated that it was his recommendation that the time be paid to allow Mr. Applegate to continue to assist in the transitioning of the department for the greatest time allowed. It was noted that Mr. Applegate had approximately 250 hours of vacation time accrued for payment.

Jenai Johnson, Municipal Clerk/Administrator- Ms. Johnson stated that a mercantile license application had been submitted and approved by the Joint Land Use Board for La Rancherita, located at 328 White Horse Pike. It was noted that the applicant, Mr. Santiago Perez, was awaiting a final inspection and wished to avoid further delay in opening the business. Ms. Johnson stated that she had advised the applicant that she would request an approval contingent upon successful inspection and signature of all departments. Councilman Armbruster motioned to authorize issuance of mercantile license to Santiago Perez for operation of La Rancherita, located at 328 white horse pike, in the Borough of Clementon, contingent upon approval by all municipal officials. Motion was seconded by Councilman Fisher and carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

Jonathan Fisher, Councilman- Councilman Fisher reported that he had spoken to Chief John Busch of Clementon Fire Rescue and discussed the possibility of dropping service of one engine, as it was not cost effective to continue to maintain the equipment. Chief Busch stated that he had spoken to ISO representatives and removal of the engine from service would not affect our rating. Chief Busch stated that he wished to schedule a meeting with the public safety committee to discuss options of how that funds previously designated for the maintenance of the engine could be best used within his department.

Thomas Shaw, Councilman- Councilman Shaw stated that he had held discussions related to the replacement of the Chief Financial Officer for the Borough, upon the resignation of Nicholas Tocco. Brief discussion occurred relating to appointment of a successor, and it was determined that several members of council wished to further discuss the issue prior to making a decision, and the matter was tabled.

Holly Strobl, Councilwoman- Councilwoman Strobl stated that she had information related to available crisis prevention training, that she would disseminate to the other members of the governing body and other organizations that may hold interest in such training.

Thomas Weaver, Mayor- Mayor Weaver noted that he was currently attempting to create a Veteran's Affairs Committee within the Borough, due to the decreased number of veterans in town able to participate and volunteer with veteran related events. Mr. Weaver stated that the organization that formerly served Clementon had consolidated with Pine Hill due to declining numbers. Mr. Weaver stated that he looked forward to developing an active group with increased participation.

APPROVAL OF THE BILL LIST: Councilman Armbruster motioned to approve the bill list as presented upon proper review and certification, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

ORDINANCES AND RESOLUTIONS:

RESOLUTION 2017-171 AUTHORIZING ADJUSTMENT OF WATER ACCOUNT FOR BLOCK 120, LOT 48 OTHERWISE KNOWN AS 230 LAKE AVENUE. Mayor Weaver read by title. Councilman Fisher motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

RESOLUTION R17-172 CONFIRMING TRANSFER OF PROPERTY TAX OVERPAYMENTS. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent; Milano.

RESOLUTION R17-173 APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY FEDERAL GRANT PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY FOR YEAR 2018. Mayor Weaver read by title. Councilman Fisher motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

RESOLUTION R17-174 AUTHORIZING APPROVAL OF 2018 TOWING COMPANIES FOR THE BOROUGH OF CLEMENTON. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

RESOLUTION R17-175 AUTHORIZING CANCELLATION OF UNEXPECTED DEBT SERVICE APPROPRIATIONS. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

RESOLUTION R17-176 AUTHORIZING BUDGET APPROPRIATION TRANSFERS. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

RESOLUTION R17-177 AUTHORIZING THE ACQUISITION OF GPS VEHICLE UNITS AND ANNUAL MAINTENANCE/SERVICE AGREEMENT FOR BOROUGH OWNED VEHICLES. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

Brief discussion occurred regarding the implementation of a policy for the Borough related to the use of the GPS units, and it was determined that Acting Chief Charles Grover would obtain a sample policy from another police department, which would be amended to conform to the needs of the Borough of Clementon.

RESOLUTION R17-178 AUTHORIZING APPROVAL OF PURCHASE AND INSTALLATION OF VIDEO SECURITY SURVEILLANCE SYSTEM. Mayor Weaver read by title. Councilman Fisher motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

RESOLUTION R17-179 AUTHORIZING APPROVAL OF PURCHASE AND INSTALLATION OF ELECTRONIC FOB DOOR CONTROL SYSTEM. Mayor Weaver read by title. Councilman Fisher motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

Councilman Armbruster motioned to approve payment to Melvin Applegate, Public Works Director, for remaining accrued vacation time, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Nucera; Shaw; Strobl. Absent: Milano.

(MEMORIALIZED BY RESOLUTION R17-180)

NEW BUSINESS:

MAYOR APPOINTMENT OF EMERGENCY MANAGEMENT COORDINATOR FOR UNEXPIRED TERM ENDING 12/31/2018- A determination was made by the Mayor that this matter would be tabled until a future meeting to allow further consideration and selection of a qualified candidate.

PRIVILEGE OF THE FLOOR: Mayor Weaver opened the floor to the public.

Jason Nassaur, 53 Oak Lane- Mr. Nassaur stated that he continued to experience problems with a neighbor driving a tractor on public roadways and causing a noise disturbance. Mr. Nassaur stated that he had called the non-emergency number and had not received a response.

Acting Chief Grover stated that he had reviewed the call logs and determined that the call was dispatched to the Lindenwold Police Department, as the property in question was located in Lindenwold. Chief Grover stated that he was not able to comment on their response.

Kimberly Ott, 247 Harding Avenue- Ms. Ott asked if the crossing guards would be receiving an increase in their hourly rates. Mayor Weaver stated that the matter would be considered and discussed in January, which would allow the Police Chief to make a recommendation for consideration by the governing body. Hearing no further comments from the public, Mayor Weaver closed the floor to the public.

EXECUTIVE SESSION:

Councilman Armbruster motioned to re-enter executive session for a period of approximately five minutes at 8:21PM for personnel and employment related matters related to the hire of a Chief Financial Officer, seconded by Councilwoman Nucera and hearing none opposed, motion was carried.

Councilman Armbruster motioned to re-enter open session at 8:27PM, seconded by Councilman Shaw and hearing none opposed, motion was carried.

ACTION AS A RESULT OF EXECUTIVE SESSION:

There was no action taken as a result of closed session.

ADJOURNMENT: Councilman Armbruster motioned to adjourn at 8:28PM, seconded by Councilwoman Nucera and hearing none opposed, motion was carried.

RESPECTFULLY SUBMITTED,



**Jenai L. Johnson,
Municipal Clerk/Administrator**