

**MINUTES OF THE
BOROUGH OF CLEMENTON
NOVEMBER 21, 2017
CAUCUS/COUNCIL MEETING
OF THE MAYOR AND COUNCIL**

OPENING: Mayor Weaver called the meeting to order at 7:01PM.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Mayor Weaver read the following announcement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act."

ROLL CALL: Jenai Johnson, Municipal Clerk/Administrator, called the roll which resulted in the following members present: Mayor Thomas Weaver; Councilman Mark Armbruster; Councilman Jonathan Fisher; Councilwoman Meghan Milano; Councilwoman Christine Nucera; Councilman Thomas Shaw. Absent: Councilwoman Holly Strobl. Also present were Solicitor George J. Botcheos and Wayne Roorda of Bach Associates.

SALUTE TO THE FLAG: Mayor Weaver led in the salute to the flag.

PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY: There were no comments from the public related to matters appearing on the agenda. Hearing no comment, Mayor Weaver closed the floor to the public.

SAFETY ON THE AGENDA PRESENTED BY HARDENBERGH INSURANCE: Joseph Henry of Hardenbergh Insurance was in attendance and provided a written document, which has been filed in the appropriate manner, and presented material related to safety practices for the Joint Insurance Fund for year 2018. Mr. Henry was excused upon completion of the presentation.

ENGINEER REPORT: Wayne Roorda of Bach Associates was in attendance and provided a written monthly engineering report which has been filed in the appropriate manner. Mr. Roorda provided a verbal status report on the following matters:

Camden County 2013 Open Space Funding- Mr. Roorda stated that his office had continued their efforts to obtain approval from the County for encroachment on County owned property for the improvements to the Lake Worth/Daniel Dougherty Sports Complex with the awarded funding. *Bottoms Lake Dam-* Mr. Roorda stated that his office had submitted revised plans and specifications to NJDEP for review in August, and he was awaiting a response related to the modifications and specifications necessary for the improvements.

Borough Hall Site Remediation- Councilman Armbruster stated that he had discussed the status of the Borough Hall property with Steve Bach, and anticipated significant remediation necessary in the following five years. Councilman Armbruster stated that he had requested that a cost estimate for year 2018 be provided by the engineer to assist in budgeting, due to anticipated testing and fees. It was requested that any available DEP funding be explored by the engineer to assist with the eventual remediation, which would ultimately have to be capitalized. Mr. Roorda was excused from the meeting at 7:23PM.

ADMINISTRATOR/COUNCIL REPORTS:

Charles Warrington, Tax Assessor, stated that he wished to advise the Mayor and Council that letters would be mailed out within the following two weeks by the reassessment firm with the revised property assessments. Mr. Warrington stated that the firm had requested that they be allowed to utilize the community center facility to meet with residents with appointments to review and discuss the assessment of their property. Jenai Johnson stated that her office had been in contact with the firm performing the reassessment, and suggested that a smaller venue be utilized for individual appointments. It was determined that the appointments could be scheduled in the court room.

Mr. Warrington noted that the reassessment would be “on the books” in year 2018. Charles Warrington concluded by reporting that ten units had been sold of the fifty four units complete at the Leewood Property.

Thomas Shaw, Councilman- Councilman Shaw stated that he did not have anything to report at present.

Jonathan Fisher, Councilman- Councilman Fisher stated that Chief John Busch was in attendance and reported that Clementon Fire Rescue had been placing signs around the Borough to encourage new membership. Chief Busch stated that he had picked up the digital sign the following week and anticipated installation in the very near future.

Chief Busch noted that the computer program, which is necessary for use of the electronic sign, had been donated. Councilman Armbruster inquired whether the block-work at the sign location should be complete prior to the sign installation. Chief Busch requested that the block work not be attempted until the foundation for the sign had been completed.

Councilman Fisher deferred to Police Chief Charles Grover to provide a status update on the police department. Acting Chief Grover stated he was in the process of restructuring the administrative assignments of the officers within his department. Acting Chief Grover also noted that the department was participating in “No Shave November”.

Councilwoman Nucera stated that she had become aware of several issues with traffic in the school parking lot. Acting Chief Grover stated that he was aware of issues being experienced at the school, and had an officer stationed at the location to protect against safety issues caused by vehicles blocking the handicap parking areas, yellow zones, and stop signs. Councilman Armbruster asked that Acting Chief Grover ensure that the Borough ordinances allow for the police department to enforce parking restrictions on the school property, which is a private property.

Meghan Milano, Councilwoman- Councilwoman Milano stated that she had met with the senior committee, and submitted a list to the director of public works of requested repairs. Councilwoman Milano reported that the seniors auxiliary group had raised funds at the Fall Fest and would be celebrating the holidays with a party to be held on December 16th. Councilwoman Milano stated that the Municipal Alliance Committee had met at the beginning of the month and was attempting to schedule a presentation entitled “Pills in our Backyards” at the school. Councilwoman Milano concluded by giving a special acknowledgement to Kimberly Ott, one of the Borough crossing guards, for her dedication and assistance in decorating the Borough for the holidays.

Christine Nucera, Council President- Councilwoman Nucera stated that she wished to thank those individuals who assisted with the Trunk or Treat event, as well as the Veteran’s Day Ceremony. Councilwoman Nucera stated that she hoped to see more people at future Veteran’s events, and was considering sponsoring the event through the Special Events Committee, as opposed by outside groups of veterans due to their dwindling number. Councilwoman Nucera

noted that she had been in correspondence with the Mayor and plans were being formulated to develop a "Veteran's Committee" in town.

Councilwoman Nucera reported that the holiday parade was scheduled for Sunday at 6:30PM, with the tree lighting immediately preceding at 5:30PM. Hot chocolate and treats were planned, along with photos with Santa, sponsored by the Home and School Association (HSA).

Mark Armbruster, Councilman- Councilman Armbruster stated that the Public Works Committee had met immediately prior to the Council Meeting, and reported that the Public Works Director, Melvin Applegate, would be retiring at the end of January. Councilman Armbruster stated that discussion had occurred regarding the future of the department, and he would provide further details as they developed at a future meeting of the governing body.

Councilman Armbruster stated that he had obtained information at the League of Municipalities convention for carpet replacement at the Community Center, as well as equipping borough vehicles with GPS units.

Councilman Armbruster also reported that he had preliminary discussions with the mayor of Lindenwold about the possibility of a shared service for trash and recycling collection services. Councilman Armbruster stated that Lindenwold had just purchased three side load trucks. Councilman Armbruster stated that the Borough would have to fund the purchase of the residential bins for this service if the shared service were to come to fruition.

Councilman Fisher noted that a cost analysis would need to be completed to ascertain if the idea was financially feasible, with costs associated including insurance and crew members.

APPROVAL OF MINUTES:

MINUTES OF THE JUNE 20, 2017 CAUCUS/COUNCIL MEETING- Councilman Fisher motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

MINUTES OF THE AUGUST 15, 2017 CAUCUS/COUNCIL MEETING-Councilman Armbruster motioned to approve, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

MINUTES OF THE SEPTEMBER 5, 2017 CAUCUS MEETING-Councilman Armbruster motioned to approve, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Shaw. Absent: Strobl. Abstain: Nucera.

MINUTES OF THE OCTOBER 3, 2017 CAUCUS MEETING-Councilman Fisher motioned to approve, seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

MINUTES OF THE OCTOBER 17, 2017 COUNCIL MEETING-Councilwoman Nucera motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

APPROVAL OF THE BILL LIST: Councilwoman Nucera motioned to approve the bill list as presented, upon proper review and certification, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

ORDINANCES AND RESOLUTIONS:

SECOND READING/PUBLIC HEARING

ORDINANCE 2017-10- AMENDING AND SUPPLEMENTING CHAPTER 38 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, "LAND USE PROCEDURES". Mayor Weaver read by title. Councilwoman Milano motioned to adopt on second reading, seconded by Councilman Shaw. Mayor Weaver opened the public hearing. Hearing no comments from the public, the floor was closed. Motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

SECOND READING/PUBLIC HEARING

ORDINANCE 2017-11 AMENDING AND SUPPLEMENTING CHAPTER 281 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, "VEHICLES AND TRAFFIC". Mayor Weaver read by title. Councilwoman Milano motioned to adopt, seconded by Councilman Armbruster. Mayor Weaver opened the public hearing. Hearing no comments from the public, Mayor Weaver closed the hearing and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

SECOND READING/PUBLIC HEARING

ORDINANCE 2017-13 AMENDING AND SUPPLEMENTING CHAPTER 43 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, "OFFICERS AND EMPLOYEES". Mayor Weaver read by title. Councilman Armbruster motioned to adopt on second reading, seconded by Councilman Shaw. Mayor Weaver opened the hearing to the public. Hearing no comments, the floor was closed and motion was denied upon the call of roll. Ayes: Armbruster; Shaw. Nays: Fisher; Milano; Nucera. Absent: Strobl.

(ORDINANCE 2017-13 WAS NOT ADOPTED-DENIED)

SECOND READING/PUBLIC HEARING

ORDINANCE 2017-14 AMENDING AND SUPPLEMENTING CHAPTER 214 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED "PROPERTY MAINTENANCE". Mayor Weaver read by title. Councilwoman Milano motioned to adopt on second reading, seconded by Councilman Fisher. Mayor Weaver opened the floor to the public hearing. Hearing no comments, the hearing was closed and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

SECOND READING/PUBLIC HEARING

ORDINANCE 2017-15 BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT IN AND FOR THE BOROUGH OF CLEMENTON, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$461,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF CLEMENTON, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$437,950; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING. Mayor Weaver read by title. Councilwoman Nucera motioned to adopt on second reading, seconded by Councilwoman Milano. Mayor Weaver opened the hearing to the public. Hearing no comments, the hearing was closed and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

SECOND READING/PUBLIC HEARING

ORDINANCE 2017-16 AMENDING AND SUPPLEMENTING CHAPTER 277 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, "MUNICIPAL FACILITIES".

Mayor Weaver read by title. Councilwoman Nucera motioned to adopt on second reading, seconded by Councilwoman Milano. Mayor Weaver opened the public hearing. Hearing no comments from the public, the hearing was closed and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

RESOLUTION R17-161 TO AUTHORIZE BUDGET APPROPRIATION TRANSFERS. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

RESOLUTION R17-162 TO CANCEL CERTAIN OFF DUTY RECEIVABLES/RESERVES. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

RESOLUTION R17-163 AUTHORIZING REDUCTION OF WATER AND SEWER UNITS ON BLOCK 161, LOT 20, OTHERWISE KNOWN AS 28 CEDAR LANE. Mayor Weaver read by title. Councilman Fisher motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

Mayor Weaver read the following resolutions by title:

RESOLUTION R17-164 AUTHORIZING ADJUSTMENT OF CERTAIN WATER ACCOUNTS

RESOLUTION R17-165 AUTHORIZING TRANSFER OF PREMIUMS FROM TAX TITLE LIEN TO CURRENT FUND

RESOLUTION R17-166 CONFIRMING OMISSION OF BLOCK 1, LOT 12, OTHERWISE KNOWN AS 22 NAYLOR AVE, FROM TAX SALE

RESOLUTION R17-167 AUTHORIZING SUBMISSION AND PARTICIPATION IN GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FOR CLEMENTON ALLIANCE FISCAL YEAR 2018-2019

RESOLUTION R17-168 AUTHORIZING ADJUSTMENT OF CERTAIN WATER ACCOUNTS

RESOLUTION R17-169 AUTHORIZING MAYOR AND MUNICIPAL CLERK TO EXECUTE AGREEMENT BETWEEN THE BOROUGH OF CLEMENTON AND ANIMAL WELFARE SOCIETY OF CAMDEN COUNTY FOR SHELTERING SERVICES FOR YEAR 2018

RESOLUTION R17-170 CONFIRMING ACTIVE MEMBERSHIP ROSTER IN CLEMENTON FIRE RESCUE

Councilman Armbruster motioned to approve Resolutions R17-164 through and including Resolution R17-170, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw. Absent: Strobl.

NEW BUSINESS:

DESIGNATION OF ANNUAL REORGANIZATION MEETING DATE- Jenai Johnson stated that she was seeking approval to determine and publish the date and time of the 2018 Annual Reorganization Meeting. Ms. Johnson proposed that the meeting be scheduled on Saturday, January 6, 2018 at 11AM at the Municipal Building, located at 101 Gibbsboro Road in the Borough of Clementon.

There were no objections and it was determined that the meeting would be advertised and scheduled as recommended.

PRIVILEGE OF THE FLOOR:

Howard Morgan, 565 1st Avenue- Mr. Morgan stated that he wished to receive approval for a handicap reserved parking space in front of his property. Mr. Morgan stated that he was a disabled veteran and had documentation to confirm this fact. Mr. Morgan was instructed to provide the Chief of Police with the relevant documentation providing proof of his disabled status. It was noted that an ordinance would need to be adopted to incorporate the restricted parking at that location and allow the police department to enforce same.

EXECUTIVE SESSION:

DISCUSSION REGARDING EMPLOYMENT CONTRACT NEGOTIATIONS BETWEEN THE BOROUGH OF CLEMENTON AND MUNICIPAL ADMINISTRATOR- Mayor Weaver stated that there was a need to enter closed session to discuss matters relating to employment contract negotiations between the Borough of Clementon and the Municipal Administrator. Mayor Weaver noted that the anticipated duration of the executive session was 15 minutes. Councilwoman Milano motioned to enter executive session at 8:04PM, seconded by Councilman Fisher and motion was carried upon the call of roll.

Councilman Fisher motioned to re-enter open session at 8:23PM, seconded by Councilman Shaw and hearing none opposed, motion was carried.

ACTION AS A RESULT OF EXECUTIVE SESSION:

There was no action taken as a result of executive session.

ADJOURNMENT: Councilwoman Nucera motioned to adjourn at 8:24, seconded by Councilwoman Milano and hearing none opposed, motion was carried.

RESPECTFULLY SUBMITTED,



JENAI L. JOHNSON,
MUNICIPAL CLERK/ADMINISTRATOR