

**MINUTES OF THE
BOROUGH OF CLEMENTON
OCTOBER 17, 2017
COUNCIL MEETING
OF THE MAYOR AND COUNCIL**

OPENING: Mayor Weaver called the meeting to order at 7:01PM.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Mayor Weaver read the following announcement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act."

ROLL CALL: Jenai Johnson, Municipal Clerk/Administrator, called the roll which resulted in the following members present: Mayor Thomas Weaver; Councilman Mark Armbruster; Councilman Jonathan Fisher; Councilwoman Meghan Milano; Councilwoman Christine Nucera; Councilman Thomas Shaw; Councilwoman Holly Strobl. Also present were Wayne Roorda of Bach Associates and Solicitor George Botcheos.

SALUTE TO THE FLAG: Mayor Weaver led in the salute to the flag.

OATHS OF OFFICE:

SWEARING IN OF TREVOR SWANSON TO THE POSITION OF POLICE OFFICER IN THE BOROUGH OF CLEMENTON. Mayor Weaver administered the Oath of Office to Officer Trevor Swanson while his father held the bible. Members of Council congratulated Officer Swanson on his appointment and wished him well in his career.

SWEARING IN OF GIOVANNI PETRILLI TO THE POSITION OF POLICE OFFICER IN THE BOROUGH OF CLEMENTON. Mayor Weaver administered the Oath of Office to Officer Giovanni Petrilli while his mother held the bible. Members of Council offered their congratulation and best wishes to Officer Petrilli.

A short intermission occurred to allow photographs to be taken with the new officers.

ENGINEER REPORT: Wayne Roorda of Bach Associates was in attendance and provided a written report which has been filed in the appropriate manner. Mr. Roorda verbally reported on the following items:

NJDOT FY2018-LAKE AVENUE- Wayne Roorda reported that an application had been submitted for local aid for the reconstruction of Lake Avenue. The supporting documentation and resolution were submitted to NJDOT.

CLEMENTON LIBRARY ROOF REPLACEMENT- Mr. Roorda reported that a preconstruction meeting had been held on October 16th at Borough Hall for the project, and the contractor anticipated work beginning within 2-3 weeks.

NJDOT FY2017 BRAND AVENUE- Mr. Roorda reported that bids had been received and Charles Maradino was the apparent low bidder. The award recommendation letter had been submitted to the Borough for review.

CAMDEN COUNTY OPEN SPACE ADVISORY COMMITTEE- Mr. Roorda reported that the County had awarded a grant in the amount of \$25,000.00 for playground improvements at the Albertson Avenue tract. Mr. Roorda stated that Bach Associates would provide services as needed with the proposed improvements.

Councilwoman Nucera stated that Melvin Applegate, public works director, was in the process of obtaining quotes for clearing of the land, inclusive of trees and the old equipment and concrete.

NJDOT FY2016 OHIO AVENUE PHASE II- Mr. Roorda stated that his office had prepared requests for entry onto property owned by a resident and the County. The resident had responded positively with permission to install improvements on their property. The county had not responded for same as of the date of the meeting.

Having no further items to report, Wayne Roorda was excused from the meeting at 7:17PM.

PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY:

There were no comments from the public related to matters appearing on the agenda.

APPROVAL OF MINUTES:

MINUTES OF THE SEPTEMBER 19, 2017 COUNCIL MEETING- Councilwoman Nucera motioned to approve the minutes as presented, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera. Abstain: Shaw; Strobl.

APPROVAL OF THE BILL LIST:

Councilman Shaw motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

ORDINANCES AND RESOLUTIONS:

RESOLUTION R17-150 AMENDING THE PERSONNEL POLICY AND PROCEDURE MANUAL FOR THE BOROUGH OF CLEMENTON, DRAFT DATED JULY 12, 2016. Mayor Weaver read by title. Councilwoman Milano motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R17-153 AUTHORIZING ADJUSTMENT OF CERTAIN WATER ACCOUNTS IN THE BOROUGH OF CLEMENTON. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilwoman Strobl and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R17-154 ACKNOWLEDGING BEST PRACTICES SUBMISSION. Mayor Weaver read by title. Councilwoman Milano motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R17-155 AUTHORIZING AWARD OF CONTRACT TO CHARLES MARANDINO, LLC IN THE AMOUNT OF \$152,248.60 FOR THE RECONSTRUCTION OF BRAND AVENUE. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R17-156 ALLOWING EMPLOYEES TO WAIVE HEALTH COVERAGE PURSUANT TO P.L. 1995, CHAPTER 259. Mayor Weaver read by title. Councilman Shaw motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Fisher; Milano; Nucera; Shaw; Strobl. Abstain: Armbruster.

RESOLUTION R17-157 OF THE GOVERNING BODY OF THE BOROUGH OF CLEMENTON AUTHORIZING SICK BUY BACK. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilwoman Strobl and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R17-158 AUTHORIZING FOURTH QUARTER PAYROLL PAYMENTS FOR OFFICIALS AND EMPLOYEES OF THE BOROUGH. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R17-159 TO AMEND CAPITAL BUDGET. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R17-160 AUTHORIZING ISSUANCE OF MERCANTILE LICENSE TO SELENA HIGH FOR FOOD FOR THE SOUL, LOCATED AT 1 BERLIN ROAD, UNIT #2 IN THE BOROUGH OF CLEMENTON. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

INTRODUCTION/FIRST READING

ORDINANCE 2017-13 AMENDING AND SUPPLEMENTING CHAPTER 43 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, "OFFICERS AND EMPLOYEES". Mayor Weaver read by title. Councilman Armbruster motioned to approve on first reading, seconded by Councilman Shaw. Councilman Fisher inquired why this ordinance was being introduced. Councilman Armbruster stated that the Borough had performed an efficiency study in 2010 in which provided guidance and recommendations on how to improve the overall operation of the town. Councilman Armbruster stated that emphasis was placed upon removing the daily micromanagement displayed by members of council and allowing the Borough offices to function and be managed by an administrator and department heads. Councilman Fisher stated that the study was outdated and was ten years old. Councilman Armbruster stated that the concept and recommendations were still relevant. Hearing no further comments, motion to approve on first reading was carried upon the call of roll. Ayes: Armbruster; Milano; Shaw; Strobl. Nays: Fisher; Nucera. It was announced that the second reading and public hearing would be held on November 21, 2017.

INTRODUCTION/FIRST READING

ORDINANCE 2017-14 AMENDING AND SUPPLEMENTING CHAPTER 214 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, "PROPERTY MAINTENANCE". Mayor Weaver read by title. Councilman Armbruster motioned to approve on first reading, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl. An announcement was made that the second reading and public hearing would be held on November 21, 2017.

INTRODUCTION/FIRST READING

ORDINANCE 2017-15 BOND ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT IN AND FOR THE BOROUGH OF CLEMENTON, COUNTY OF CAMDEN, NEW JERSEY; APPROPRIATING THE SUM OF \$461,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF CLEMENTON, COUNTY OF CAMDEN, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$437,950; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING. Mayor Weaver read by title.

Councilman Armbruster motioned to approve, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl. An announcement was made that the second reading and public hearing would be held on November 21, 2017.

INTRODUCTION/FIRST READING

ORDINANCE 2017-16 AMENDING AND SUPPLEMENTING CHAPTER 277 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED, "MUNICIPAL FACILITIES".

Mayor Weaver read by title. Councilwoman Nucera motioned to approve on first reading, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Milano; Nucera; Shaw; Strobl. Nays: Fisher. It was announced that the second reading and public hearing would be held on November 21, 2017.

UNFINISHED BUSINESS:

There were no discussion related to unfinished business.

NEW BUSINESS:

Councilwoman Nucera stated that Special Events would be hosting the annual Trunk or Treat event on October 30th at Clementon Lake Park parking log. Councilwoman Nucera noted that the vehicle registration forms were available on line and would be given out at school.

Councilwoman Nucera stated that the event would be held at the community center in the event of inclement weather. There were no objections to utilizing the community center in the event of rain.

Councilwoman Nucera also reported that Clean Communities was being held the upcoming weekend behind the Clementon Community Center/Fire Hall. Councilwoman Nucera stated that the Fall Festival had been a success and attended by up to 500 people. Councilwoman Nucera stated that there would be a Special Events Committee meeting on Monday, October 23 at 7PM.

Councilman Armbruster stated that he had been working on the flower bed in the front of the municipal building and was obtaining information related to the replacement and relocation of the outdoor lighting at the facility. Councilman Armbruster stated that the current lighting was inefficient and poorly located and had begun to incur maintenance costs. Councilman Armbruster reported that he had spoken to Jenai Johnson and she was obtaining confirmation that remaining capital funding could be utilized for the improvements.

PRIVILEGE OF THE FLOOR:

Mayor Weaver opened the floor to the public.

Gary Saunders, 17 Elm Avenue- Mr. Saunders stated that he had spoken about issues with 56 Birch Avenue back in May and had not seen any improvement to the property. Mr. Saudners stated that since the initial contact, the resident had not rectified the property maintenance at the

location, including overgrowth of weeds. Mr. Saunders reported that renters had moved from the premises of 31 Indian Spring Road due to the failure for the landlord to maintain the property to code. Mr. Saunders suggested that the building be inspected.

Debbie Brannigan, 20 Hazard Avenue- Ms. Brannigan stated that her water bill was due on the 23rd and did not wish to incur late fees. She noted that brief contemplation had occurred at a prior meeting related to relief of water billing for residents in the area that had experienced poor water quality. Councilman Armbruster suggested that the Governing Body forgive any excess charges above the flat rate for the third quarter. It was determined that those residents who had attended the meeting and provided their information would qualify for the relief. Jenai Johnson stated that she had the contact information and would ensure that the relief of excess charges was processed, and provide a formal resolution at the subsequent meeting authorizing the action.

Sharon Miller, Wooster Towers- Ms. Miller stated that Wooster Towers was in need of a pedestrian walkway in high traffic areas to improve the safety of the intersection at the location of the building. Mayor Weaver advised Ms. Miller that the Borough was in the process of attempting to obtain funding for the Safe Streets to Schools program to address issues for pedestrian traffic at locations in the area.

Gary Saunders, 17 Elm Avenue- Mr. Saunders stated that the sidewalks on Old Erial Road were covered with poison ivy and discarded whiskey bottles. Mayor Weaver stated that the Borough would have someone out to visit the site and assess. It was noted that the property was a county owned property and that they would be contacted for corrective actions if possible.

EXECUTIVE SESSION:

There were no matters to be discussed in executive session.

ADJOURNMENT:

Councilman Armbruster motioned to adjourn at 8:01, seconded by Councilman Shaw and hearing none opposed, motion was carried.

Respectfully Submitted,



**Jenai L. Johnson,
Municipal Clerk/Administrator**