

**MINUTES OF THE
BOROUGH OF CLEMENTON
FEBRUARY 7, 2017
CAUCUS MEETING
OF THE MAYOR AND COUNCIL**

OPENING: Mayor Thomas Weaver called the meeting to order at 7:00PM.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Mayor Weaver read the following statement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act."

ROLL CALL: Jenai Johnson, Municipal Clerk/Administrator, called the roll which resulted in the following members present: Mayor Thomas Weaver; Councilman Mark Armbruster; Councilman Jonathan Fisher; Councilwoman Meghan Milano; Council President Christine Nucera; Councilman Thomas Shaw; Councilwoman Holly Strobl.

SALUTE TO THE FLAG: Mayor Weaver lead in the salute to the flag.

PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY: There were no comments from the public during the open portion of the meeting related to matters appearing on the agenda.

ORDINANCES AND RESOLUTIONS:

ORDINANCE 2017-01 ESTABLISHING SALARIES AND WAGES OF EMPLOYEES AND OTHER OFFICIALS RETROACTIVE TO JANUARY 1, 2017. Mayor Weaver read by title. Councilman Fisher motioned to adopt on second reading, seconded by Councilwoman Milano. Mayor Weaver opened the hearing to the public. Hearing no comments, the floor was closed and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

ORDINANCE 2017-02 AMENDING AND SUPPLEMENTING CHAPTER 214 OF THE CODE OF THE BOROUGH OF CLEMENTON ENTITLED "PROPERTY MAINTENANCE". Mayor Weaver read by title. Councilman Armbruster motioned to adopt on second reading, seconded by Councilwoman Nucera. Mayor Weaver opened the hearing to the public. Hearing no comments, the floor was closed and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R17- 52 AUTHORIZING REFUND TO PINE HILL MUNICIPAL UTILITIES AUTHORITY IN THE AMOUNT OF \$15,345.00 DUE TO REDUCTION OF SEWER UNITS. Mayor Weaver read by title. Councilman Armbruster stated that he wished to table the matter until such time that the solicitor was able to provide a recommendation as to whether the Borough was required to refund the payment, or if it were a matter to be considered at the discretion of the governing body. Councilman Armbruster motioned to table, seconded by Councilwoman Nucera and hearing none opposed, motion was carried.

RESOLUTION R17-53 AUTHORIZING EXPENDITURE OF OPEN SPACE TRUST FUNDS IN AN AMOUNT NOT TO EXCEED \$13,000.00 FOR IMPROVEMENTS TO VARIOUS PARKS AND PLAYGROUNDS. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R17-54 AMENDING COUNCIL COMMITTEE ASSIGNMENTS FOR 2017. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Fisher and hearing none opposed, motion was carried.

RESOLUTION R17-55 AUTHORIZING AWARD OF CONTRACT TO AVAILABLE ANIMAL CONTROL FOR ANIMAL CONTROL SERVICES FOR YEAR 2017 IN THE BOROUGH OF CLEMENTON. Mayor Weaver read by title. Councilman Armbruster stated that he wished to have the solicitor review the contract to ensure that the borough was covered from all aspects. Councilman Armbruster stated that he believed that the municipality was required to pay a "per call" fee for animals picked up. Jenai Johnson explained that the monthly contractual fee covered the response from the vendor and that additional fees incurred were normally uncured due to mandatory emergency veterinary care for stray animals. After brief discussion on the matter, Councilman Armbruster motioned to approve Resolution R17-55 upon review and approval of contract form by the Municipal Solicitor. Motion was seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R17-56 CONFIRMING CANCELLATION OF PROPERTY TAXES FOR BLOCK 146, LOT 7, DUE TO 100% DISABLED VETERAN STATUS. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

RESOLUTION R17-57 AUTHORIZING SUBMISSION OF GRANT APPLICATION TO NJDOT FOR RECONSTRUCTION OF BRAND AVENUE. Mayor Weaver read by title. Councilman Armbruster stated that it was his belief that there were numerous roads in the Borough in need of improvement, and questioned the selection of Brand Avenue. Councilman Armbruster also noted that he had concerns with this project commencing at the same time period of other road projects in town due to the close proximity of the locations. Melvin Applegate, Public Works Director, was in attendance and noted that he had met with Wayne Roorda of Bach Associates to discuss the selection of a project. Brand Avenue was the road reconstruction project that Mr. Applegate and Mr. Roorda felt held the most probability of receiving grant funding. Jenai Johnson noted that the selection had to be submitted due to application deadlines, and that a project designation was required in order to comply with said deadline. Councilman Armbruster requested the opportunity for the engineering/roads committee to meet with the municipal engineer and discuss the matter further, with the possibility of amending the selected application for a more favorable project. Councilman Armbruster motioned to approve Resolution R17-57, seconded by Councilman Shaw and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl. Jenai Johnson stated that she would advise the engineer of the requested meeting.

RESOLUTION R17-58 AUTHORIZING MAYOR AND MUNICIPAL CLERK TO EXECUTE A SHARED SERVICE AGREEMENT BETWEEN THE BOROUGH OF CLEMENTON AND BOROUGH OF STRATFORD FOR ELECTRICAL INSPECTOR SUB-CODE OFFICIAL/INSPECTOR, PURSUANT TO NJSA 40A:65-1 ET SEQ. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Shaw; Strobl.

UNFINISHED BUSINESS:

There were no matters for discussion related to unfinished business.

NEW BUSINESS:

CES SOFTBALL USE OF FIELDS REQUEST- Jenai Johnson reported that she was in receipt of an application/request from Clementon Elementary Softball for use of municipal owned fields for their regular season games (dates listed on the application).

Ms. Johnson noted that in past years, the Borough had waived the field use fees associated with the request. Councilman Armbruster motioned to authorize the request for use of the fields, and waiver of field use fees, seconded by Councilwoman Milano and hearing none opposed, motion was carried. (MEMORIALIZED BY RESOLUTION R17-59)

NEW CHIEF ORIENTATION TRAINING REQUEST- Jenai Johnson reported that she had received a request and recommendation from the Chair of the public safety committee for authorization for Lieutenant Charles Grover to attend the New Police Chief's Orientation being held over the course of several days in March. It was noted that the cost of registration and attendance would be \$500.00.

Hearing no objections to the recommendation of the public safety committee, it was agreed that the Lieutenant was authorized to register and attend the noted course.

Councilwoman Christine Nucera stated that CYAA opening day would be held on April 22, 2017 and requested confirmation from Mel Applegate that all three fields would be prepared for the start of the season. Melvin Applegate noted that he would contact Gloucester Township to ascertain if they would be available to do a shared service for field/grounds preparation.

PRIVILEGE OF THE FLOOR:

Mayor Weaver opened the floor to the public.

Carma Renninger, 2 Dover Court- Ms. Renninger stated that she was a resident of Heritage Square and was experiencing significant issues with the trash collection company. Ms. Renninger inquired why the Borough continued to contract with this company after continued poor service. Councilman Armbruster stated that the Borough had been aware of a large number of complaints, and had addressed the issues with the owners. Councilman Armbruster contended that due to a significant reduction of complaints, the company was not considered to be excluded from consideration. Councilman Armbruster stated that there were public contracting laws requiring municipalities to award the contract to the lowest responsible bidder. Councilman Armbruster offered to attend a meeting of the HOA at Trowbridge to more fully explain the situation to the board.

Hearing no further comments from the public, the floor was closed.

ADJOURNMENT:

Councilwoman Nucera motioned to adjourn at 7:37, seconded by Councilwoman Milano and hearing none opposed, motion was carried.

Respectfully Submitted,



**Jenai L. Johnson,
Municipal Clerk/Administrator**