

**MINUTES OF THE  
BOROUGH OF CLEMENTON  
FEBRUARY 2, 2016  
CAUCUS MEETING  
OF THE MAYOR AND COUNCIL**

**OPENING:** Mayor Weaver called the meeting to order at 7:01PM.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT:** Mayor Weaver read the following announcement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act."

**ROLL CALL:** Jenai Johnson, Municipal Clerk/Administrator, called the roll which resulted in the following members present: Mayor Thomas Weaver, Councilwoman Carol Andrews; Councilman Mark Armbruster; Councilman Jonathan Fisher; Councilwoman Meghan Milano; Councilwoman Christine Nucera; Councilman Gordon Schaeffer.

**SALUTE TO THE FLAG:** Mayor Weaver led in the salute to the flag.

**PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY:** There were no comments from the public relating to items appearing on the agenda.

**ADMINISTRATOR/COUNCIL REPORTS:**

Jenai Johnson stated that the items which she wished to report upon were appropriate for executive session.

Councilwoman Andrews stated that she did not have any items to report in open session.

Councilman Fisher stated that he had nothing to report.

Councilman Schaeffer stated that he had received a request from the Emergency Management Coordinator to schedule a meeting, which he would be coordinating with the Mayor.

Councilman Armbruster stated that he wished to commend the Public Works Department on their extreme efforts during the recent snow storm, which had not gone unnoticed by the residents.

Councilman Armbruster noted that the residents seemed pleased with the outcome of the efforts on social media. Councilman Armbruster also noted that there had been some issues experienced with plowing in the Trowbridge Condominiums, which would need to be addressed prior to future storm events. Mayor Weaver stated that he had received praise related to the plowing efforts.

Councilwoman Nucera stated that the Spring Clean Communities event had been scheduled for April 16<sup>th</sup> and 17<sup>th</sup>. Councilwoman Nucera noted that Councilwoman Milano was now overseeing the committee, and would be coordinating the event.

Councilman Armbruster stated that he, with the assistance of the public works director, were in the process of speaking to Gloucester Township relating to the possibility of a shared service agreement for the ballfields. Councilman Armbruster stated that the contractor normally utilized was no longer providing the required services. Councilwoman Nucera stated that Opening Day was slated for April 2<sup>nd</sup>, with a raindate of April 9<sup>th</sup>, and noted that the ceremony would utilize both fields. Councilman Armbruster stated that there were numerous problems with the infields and suggested that the Governing Body consider installation of a turf infield at Carver.

Councilman Fisher agreed that the installation of turf was popular at present and being done by many towns. Councilman Armbruster stated that he would research pricing with the engineer, and report back to the remainder of the body at a future meeting.

Councilwoman Milano stated that the Senior Affairs Committee Meeting had been cancelled due to the snow. Councilwoman Milano stated that she had met with Peggy Giordano, Finance Assistant, to discuss Municipal Alliance. Councilwoman Milano reported that she would be coordinating a meeting with the Superintendent and Principle of Clementon Elementary to discuss possible uses of the funds.

Councilman Fisher stated that he had received a note of appreciation from Mrs. Binder, a senior who was reimbursed a couple of months prior for costs associated with a water leak. Mr. Fisher read the note expressing thanks to the members of the Governing Body.

**APPROVAL OF MINUTES:**

*MINUTES OF THE JANUARY 19, 2016 COUNCIL MEETING-* Councilman Armbruster motioned to approve the minutes as presented, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Schaeffer.

**ORDINANCES AND RESOLUTIONS:**

SECOND READING/PUBLIC HEARING

ORDINANCE 2016-01 ESTABLISHING SALARIES AND WAGES OF MUNICIPAL EMPLOYEES AND OFFICIALS, RETROACTIVE TO JANUARY 1, 2016. Mayor Weaver read by title. Councilwoman Milano motioned to adopt on second reading, seconded by Councilman Fisher. Mayor Weaver opened the floor to the public for the hearing. Hearing no comments from the public, the floor was closed and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Schaeffer.

RESOLUTION R16-48 AUTHORIZING ISSUANCE OF MERCANTILE LICENSE TO HAROLD P. ESPIRITLI FOR KOOBANA, LLC, LOCATED AT 1 BERLIN ROAD, CLEMENTON. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilwoman Andrews and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Schaeffer.

RESOLUTION R16-49 AUTHORIZING CHANGE ORDER #1 FOR TROUT AVENUE DRAINAGE IMPROVEMENTS PROJECT, REDUCING THE CONTRACT AMOUNT BY \$1265.00. Mayor Weaver read by title. Councilwoman Andrews motioned to approve, seconded by Councilman Schaeffer and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Schaeffer.

RESOLUTION R16-50 AUTHORIZING PAYMENT #2 TO THINK PAVERS FOR TROUT AVENUE DRAINAGE IMPROVEMENT PROJECT, IN THE AMOUNT OF \$3,104.60. Mayor Weaver read by title. Councilwoman Nucera motioned to approve, seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Schaeffer.

RESOLUTION R16-51 AUTHORIZING THE MAYOR AND CLERK TO EXECUTE AND ENTER A SHARED SERVICE AGREEMENT WITH THE BOROUGH OF STRATFORD FOR ELECTRICAL SUB-CODE OFFICIAL/INSPECTOR PURSUANT TO NJSA 40A:65-1 et seq. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Schaeffer and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Schaeffer.



RESOLUTION R16-52 AUTHORIZING REINSTATEMENT OF SENIOR DEDUCTION/VETERAN DEDUCTION FOR BLOCK 136, LOT 5, OTHERWISE KNOWN AS 22 LAUREL ROAD. Mayor Weaver read by title. Councilman Fisher motioned to approve, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Schaeffer.

RESOLUTION R16-53 AUTHORIZING CARRY OVER OF ACCRUED COMP TIME FOR CERTAIN OFFICERS OF THE CLEMENTON POLICE DEPARTMENT UNTIL MARCH 31, 2016. Mayor Weaver read by title. Councilman Armbruster motioned to approve, seconded by Councilman Schaeffer and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Schaeffer.

**UNFINISHED BUSINESS:** There were no discussions related to unfinished business.

**NEW BUSINESS:**

*BASKETBALL COURTS-* Councilwoman Andrews stated that she had noticed that the courts needed new nets. Councilman Armbruster stated that the nets had been replaced on several occasions and that individuals continuously tore them down. Councilwoman Milano concurred that she was also aware of the destructive actions at the courts.

*CLEMENTON HOUSING AUTHORITY GENERATOR-* Councilman Armbruster stated that concerns had been expressed related to power outages at the Clementon Housing Authority, which was in desperate need of a generator. Councilman Armbruster stated that the current generator in their possession was not sufficient for the size of the building. Councilman Armbruster reported that the Clementon Housing Authority had asked the Fourth District Representatives to meet to discuss the possibility of obtaining funding for this purpose. Councilman Armbruster suggested that the Governing Body consider designating several years of CDBG funding for this purpose. Councilman Armbruster noted that the generator needed would be comparable to the one recently installed at the community center/fire hall.

*TOWNWIDE YARDSALE-* Councilwoman Nucera inquired what would need to be done to hold a townwide yard sale, tentatively scheduled for April 16<sup>th</sup>, with a raindate of April 17<sup>th</sup>. Jenai Johnson advised Councilwoman Nucera that Council would need to approve a resolution waiving the requirement for yardsale permits and fees, for the date of the event. Mayor Weaver noted that it was his belief that five dumpsters would be necessary for the spring Clean Communities event. Councilwoman Andrews recommended that the shredder be located in the rear of the fire hall this year, as it had been more accessible at that location.

*ABANDONED PROPERTIES-* Councilman Schaeffer stated that he had been working in the Borough of Somerdale, and become aware that the Borough purchases foreclosed properties, rehabs them and sells them. Councilman Schaeffer suggested that this may be a practice that the Borough of Clementon should further investigate. Councilman Armbruster stated that it was his belief that Somerdale was doing these actions to satisfy their COAH obligations. Mayor Weaver stated that he had previously met with JoAnn Watson, relating to abandoned properties, and a list had been created. Mayor Weaver stated that the group could meet again after the budget was adopted.

*JOINT LANDUSE BOARD APPOINTMENTS-* Mayor Weaver announced the following mayoral appointments:

Lynn Lofland to the position of CLASS IV unexpired term to the Planning Board until December 31, 2017.

Christopher McKelvey to the position of Class IV member of the Planning Board until December 31, 2019.

**PRIVILEGE OF THE FLOOR:**

*Fred Busch, Mohawk Avenue, Clementon-* Mr. Busch stated that he had continued concerns regarding the condition of the road, specifically related to the trucks causing vibration of the pipes in the area. Mr. Busch stated that his neighbor had recently had to repair a bent sewer pipe. Mr. Busch stated that he originally brought up this concern six months ago, and that no action had been taken. Mr. Busch noted concern that the winter months would worsen the condition of the roadway and cause additional damage. Councilman Armbruster stated that he would discuss the matter with the Director of Public Works and take appropriate actions in the coming weeks. Hearing no further comments from the public, Mayor Weaver closed the floor.

**EXECUTIVE SESSION:**

RESOLUTION R16-54 AUTHORIZING EXECUTIVE SESSION FOR MATTERS RELATING TO CONTRACTUAL NEGOTIATIONS WITH THE PUBLIC WORKS SUPERVISORS, AND PERSONNEL MATTERS RELATING TO THE CLEMENTON POLICE DEPARTMENT. Councilwoman Andrews motioned to enter executive session for the matters referenced above at 7:42pm, with an approximate duration of 30 minutes, seconded by Councilwoman Nucera and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Schaeffer. It was noted that no action was anticipated following executive session.

Councilman Armbruster motioned to reenter open session at 8:13pm, seconded by Councilwoman Milano and hearing none opposed, motion was carried.

Councilman Armbruster stated that he wished to obtain clarification, and possibly amend the existing ordinance dictating oversight of the office of the Chief of Police. Solicitor Botcheos stated that he would review the ordinance and report back to the Governing Body at a future meeting.

**ADJOURNMENT:**

Councilwoman Andrews motioned to adjourn at 8:16PM, seconded by Councilwoman Nucera and hearing none opposed, motion was carried.

RESPECTFULLY SUBMITTED:



Jenai L. Johnson,  
Municipal Clerk/Administrator