

MINUTES OF THE BOROUGH OF CLEMENTON

MAY 5, 2015

MEETING OF THE MAYOR AND COUNCIL

OPENING: John "Jack" Nicholson called the meeting to order at 7:05PM.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT: Mayor Nicholson read the following statement, "This meeting has been properly advertised and posted pursuant to N.J.S.A 10:4-6, the Open Public Meetings Act."

ROLL CALL: Jenai Johnson, Municipal Clerk/Administrator, called the roll which resulted in the following members present: Mayor John "Jack" Nicholson, Jr; Councilwoman Carol Andrews; Councilman Mark Armbruster; Councilman Jonathan Fisher; Councilwoman Meghan Milano; Councilwoman Christine Nucera; Council President Thomas Weaver. Also present was Solicitor George Botcheos.

SALUTE TO FLAG: Mayor Nicholson led in the salute to the flag.

PRIVILEGE OF THE FLOOR FOR TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY: There were no comments from the public during this portion of the meeting.

APPROVAL OF MINUTES:

MINUTES OF THE APRIL 21, 2015 COUNCIL MEETING- Councilman Weaver motioned to approve as presented, seconded by Councilman Armbruster and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Weaver.

ORDINANCES AND RESOLUTIONS:

INTRODUCTION/FIRST READING

ORDINANCE 2015-06 AMENDING THE SALARIES AND WAGES OF OFFICERS AND EMPLOYEES RETROACTIVE TO JANUARY 1, 2015. Mayor Nicholson read by title. Councilwoman Andrews motioned to approve on first reading, seconded by Councilman Weaver and motion was carried upon the call of roll. Ayes: Andrews; Fisher; Milano; Nucera; Weaver. Abstain: Armbruster. It was noted that final adoption and public hearing was scheduled for Tuesday, June 16, 2015 at 7PM.

RESOLUTION R15-89 AUTHORIZING WAIVER OF FIREWORKS PERMIT FEE TO CLEMENTON PARK & SPLASH WORLD FOR MAY 30, 2105. Mayor Nicholson read by title. Councilman Weaver motioned to approve, seconded by Councilman Fisher and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Weaver.

RESOLUTION R15-90 AUTHORIZING THE MAYOR AND MUNICIPAL CLERK TO EXECUTE CONTRACT WITH PHOENIX ADVISORS FOR FINANCIAL ADVISOR SERVICES FOR YEAR 2015. Mayor Nicholson read by title. Councilwoman Nucera motioned to approve, seconded by Councilwoman Andrews. Councilman Armbruster requested that the Administrator explain the purpose of the financial services. Jenai Johnson stated that both labor counsel and the auditors were consulted, and all were in agreement that the Borough utilize Phoenix Advisors to attempt to obtain the lowest possible rate for permanent financing in the upcoming 2015 bond sale. Ms. Johnson noted that the expenditure would likely more

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than pay for itself in the long term with a lower rate. Following the brief explanation, motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Weaver.

RESOLUTION R15-91 AFFIRMING SUPPORT OF OPTIONS TO REDUCE NUMBER OF MOTOR VEHICLE ACCIDENTS AT THE ROUTE 30 AND GIBBSBORO ROAD INTERSECTION. Mayor Nicholson read by title. Councilwoman Nucera motioned to approve, seconded by Councilman Weaver and motion was carried upon the call of roll. Ayes: Andrews; Armbruster; Fisher; Milano; Nucera; Weaver.

UNFINISHED BUSINESS:

GENERAL CODE ECODE360- Jenai Johnson reported that at the request of the governing body, she had obtained a price quote to acquire online codification services available through General Code. Ms. Johnson stated that the cost for the service for year 1 would be \$1,495, with an annual maintenance fee of \$1,195 following years. After brief discussion, it was determined that the Mayor and Council wished to obtain this service. Jenai Johnson stated that she would confirm that available funds were in place to enter this agreement with General Code, and present a resolution at the following meeting for approval by the Governing Body.

Maintenance Worker1 Grounds/Maintenance Repairer- Councilman Armbruster stated that he had met with the Director of Public Works, Melvin Applegate, to discuss the creation of this position in order to bring the maintenance and fertilization of Borough owned parks and playgrounds back in house. Jenai Johnson stated that the position had been added to the salary ordinance at introduction, and that an ordinance creating the position would be presented at the next meeting. It was noted that this title would require the individual hired to possess a State of New Jersey Fertilization Applicator License.

2015 ANNUAL CLEMENTON DAY- Councilwoman Nucera reported that Clementon Day would be held on Saturday, May 30th at Clementon Park. Admission would be free for residents with proper identification. Tickets would be distributed by Councilwoman Nucera on Wednesday Evenings between 6PM and 8PM at Borough Hall. Councilwoman Nucera noted that some of the highlights of the event were a band located in the back pavilion area, as well as a firework display at dusk provided by Clementon Park & Splash World. Councilwoman Nucera also noted that tickets would be available at a cost of \$15 per ticket for non-residents at the gate.

SOLID WASTE DISPOSAL COMPLAINTS- Brief discussion occurred regarding the online system for trash complaints. It was noted that the emails from residents generated from the complaint form on the municipal website were not getting electronic responses. The Mayor and Council requested that the Borough contact Central Jersey Waste and direct them to have someone from their company respond to each resident email generated to acknowledge receipt.

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ACQUISITION OF 181 WHITE HORSE PIKE, "MT. CARMEL PROPERTY"- Solicitor Botcheos stated that Lee Romm had performed an appraisal on the above noted property for the Borough, due to the possible interest in acquisition of the land thru Open Space Trust Funds. Solicitor Botcheos stated that following the completion of the appraisal, it became known that the zone for the property had changed in 2013, which may affect the value of the property. Solicitor Botcheos stated that additional costs would be associated with authorizing Mr. Romm to amend the appraisal, based upon the new zoning, as it would be required to obtain additional accurate comps. Councilman Armbruster requested that Solicitor Botcheos obtain an estimate of cost from Mr. Romm for the updating of the appraisal. Solicitor Botcheos stated that he would do so, and report back at the next meeting.

EMERGENCY MANAGEMENT- Councilwoman Andrews reported that she had attended a course at the Emergency Management Convention, which related to social media. Councilwoman Andrews stated that she would be working with the Deputy Emergency Management Coordinator, Sheila Freiling, to create a facebook or twitter account, and would further report to Council when the social media outlets were up and running.

NEW BUSINESS:

SUMMER TRIAL BOROUGH HALL HOURS- Councilman Armbruster stated that discussion had previously occurred regarding the adjustment of hours of operation of Borough Hall for the summer for a trial period. The proposed hours would extend the daily hours of operation to 7am-530pm, providing additional convenience to the residents of the Borough, while possibly realizing a cost savings in energy bills for the Borough Hall facility. Councilman Armbruster also noted that he wished the members of Council to consider making all employees uniform in number of hours worked weekly and lunch break policies. Councilman Armbruster suggested that this portion could be considered after summer, but noted that he wished to take action on the change to a 4 day work week at the following meeting.

CODE ENFORCEMENT SATURDAY HOURS- Councilman Fisher reported that the Code Enforcement Department had commenced their Saturday hours for the summer season.

INCREASE LIQUOR LICENSE RENEWAL FEES- Jenai Johnson reported that she wished to increase the annual liquor license renewal fees by the allowable statutory 20%. There were no objections to this request and Ms. Johnson noted that she would present an ordinance approving this action at the May 19, 2015 Council Meeting.

GREEN ACRES FUNDING- Jenai Johnson reported that the Borough had received correspondence from Green Acres Funding regarding the Signal Hill Project, indicating that there were funds remaining for the Borough. Ms. Johnson noted that significant discussions occurred with the Municipal Auditors, and research confirmed that the Borough was not able to request the additional funds, as the Signal Hill Project had been fully funded. After brief discussion, Ms. Johnson was authorized to contact Green Acres and ascertain if the Borough was able to request to redesignate the remaining funds to land that

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had been purchased with Borough Open Space Trust Funds, and was located adjacent to the Signal Hill Property, as well as several other properties acquired by the Borough through Open Space Trust Funds. Ms. Johnson was asked to forward the information on the Signal Hill Funds, provided by the Auditor, to Councilman Armbruster to review.

PRIVILEGE OF THE FLOOR:

Christopher McKelvey, 28 Harwood Lane- Mr. McKelvey stated that he wished to see new steps installed between the library and community center, which would benefit overflow parking at either site.

EXECUTIVE SESSION: There were no matters discussed for executive session.

ADJOURNMENT:

Councilwoman Andrews motioned to adjourn at 7:34pm, seconded by Councilwoman Nucera and hearing none opposed, motion was carried.

Respectfully Submitted,



Jenai L. Johnson,
Municipal Clerk/Administrator