

**MINUTES OF THE  
BOROUGH OF CLEMENTON  
OCTOBER 20, 2015  
CAUCUS/COUNCIL MEETING  
OF THE MAYOR AND COUNCIL**

**OPENING:** Mayor Fred Busch called the meeting to order at 7:01PM.

**OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT:** Mayor Busch read the following statement, "This meeting has been properly advertised and posted pursuant to N.J.S.A. 10:4-6, the Open Public Meetings Act."

**ROLL CALL:** Jenai Johnson, Municipal Clerk/Administrator, called the roll, which resulted in the following members present: Mayor Fred Busch; Councilman Mark Armbruster; Councilman Jonathan Fisher; Councilwoman Meghan Milano; Councilwoman Christine Nucera; Council President Thomas Weaver. Absent: Councilwoman Carol Andrews. Also present were Solicitor George Botcheos and Wayne Roorda of Bach Associates.

**SALUTE TO THE FLAG:** Mayor Busch led in the salute to the flag.

**SWEARING IN OF KRISTOPHER AUSTIN TO THE POSITION OF POLICE OFFICER IN THE BOROUGH OF CLEMENTON/PRESENTATION OF RECOGNITION AWARDS:** Mayor Busch administered the oath of office to Kristopher Austin for the position of full time police officer in the Borough of Clementon.

Following the swearing in, the Chief of Police presented awards to Officer Shaun McCann and Officer Kristopher Austin, recognizing their service for administration of Narcan to save the life of another. The family members of the victim also presented both officers with tokens of appreciation for their actions. Mayor Busch called a short recess subsequent to the ceremony at 7:10PM.

The meeting returned to order at 7:17PM.

**ENGINEER REPORT:** Wayne Roorda of Bach Associates was in attendance and reported the following:

***TROUT AVENUE DRAINAGE IMPROVEMENT PROJECT-*** Mr. Roorda reported that the bids had been received earlier in the day for the Trout Avenue Drainage Improvement Project. Mr. Roorda stated that bid tab sheets had been provided for review, with the lowest apparent bidder being Think Pavers. Mr. Roorda stated that a resolution appeared on the agenda authorizing the award, and anticipated providing contracts to the contractor the following day, if awarded.

***NJDOT STATE AID APPLICATIONS-*** Mr. Roorda reported that an application for aid had been submitted for Phase II of Ohio Avenue as a priority 1 project for the Borough. Mr. Roorda also noted that a pedestrian safety project had been submitted as a second priority for the Borough, since Safe Routes to Schools was not currently accepting applications for funding.

***MOHAWK AVENUE STORM DRAIN-*** Mr. Roorda stated that he had been in contact with the County and they were entertaining the possibility of tying the storm drain into the system. A meeting would be scheduled and the matter discussed further with the Camden County officials. Mr. Roorda noted that he would provide additional information as it became available.

Councilman Weaver inquired whether the Ohio Ave Phase I project had been fully closed out. Mr. Roorda advised him that it had, assuming that all conditions were met within the resolution approving final payment to the contractor, and approval from NJDOT.

Councilman Armbruster stated that he wished to seek clarification and confirmation that the Trout Avenue Drainage Improvement Plans would rectify the current problems in the area. Councilman Armbruster stated that Keith Cybulski had expressed doubt at the previous council meeting that the solution would provide long term correction of the drainage issues. Mr. Roorda stated that the plans that were developed and bid upon would cure the problem, noting that cost would prohibit a more extensive scope of repair.

**PRIVILEGE OF THE FLOOR FOR A TOTAL TIME NOT TO EXCEED 10 MINUTES FOR ITEMS APPEARING ON THE AGENDA ONLY:**

*Keith Cybulski, Clementon Borough-* Mr. Cybulski stated that he sought clarification of an item on the bill list, specifically the payment to Kevin Garretson for the C2 License. Councilman Armbruster stated that Mr. Garretson was paid to hold the license for the Borough and provide services and reports associated with the license. Mr. Cybulski inquired if any Borough employee were qualified or held the same license. A brief explanation was provided to Mr. Cybulski informing him that no Borough employee possessed the required license at present, and that consideration would be given for utilization of any employee able to obtain such license.

*Bill Roach, Clementon Borough-* Mr. Roach sought clarification on the annual fee paid to Mr. Garretson for possession of the license. Mr. Roach was informed that Mr. Garretson was paid on a monthly basis for use of his license and received no other compensation from the Borough for the same.

**APPROVAL OF MINUTES:**

MINUTES OF THE SEPTEMBER 15, 2015 COUNCIL MEETING

MINUTES OF THE OCTOBER 6, 2015 CAUCUS MEETING

Councilwoman Nucera motioned to approve the minutes as listed and presented, seconded by Councilman Weaver and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Weaver. Absent: Andrews.

**APPROVAL OF THE BILL LIST:** Councilman Armbruster motioned to approve the bill list upon proper review and certification, seconded by Councilman Weaver and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Weaver. Absent: Andrews.

**ORDINANCES AND RESOLUTIONS:**

*SECOND READING/PUBLIC HEARING*

ORDINANCE 2015-11 AMENDING CHAPTER 298, THE ZONING CODE OF THE BOROUGH OF CLEMENTON. Mayor Busch read by title. Councilman Weaver motioned to adopt on second reading, seconded by Councilman Fisher. Mayor Busch opened the public hearing. Hearing no comments from the public, the floor was closed and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Weaver. Absent: Andrews.

RESOLUTION R15-154 AUTHORIZING SUBMISSION OF GRANT APPLICATION AND EXECUTION OF CONTRACT WITH NJDOT FOR RECONSTRUCTION OF OHIO AVENUE PHASE II PROJECT

RESOLUTION R15-155 AUTHORIZING ADJUSTMENT OF WATER BILLING FOR BLOCK 39, LOT 9, OTHERWISE KNOWN AS 227 GIBBSBORO ROAD

RESOLUTION R15-156 AUTHORIZING SUBMISSION OF GRANT APPLICATION AND EXECUTION OF CONTRACT WITH NJDOT FOR SIDEWALK AND CROSSWALK IMPROVEMENTS IN THE BOROUGH OF CLEMENTON

RESOLUTION R15-157 AUTHORIZING CANCELLATION OF CERTAIN OFF DUTY RECEIVABLES/RESERVES

RESOLUTION R15-158 AUTHORIZING ADJUSTMENT OF WATER BILLING FOR BLOCK 155, LOT 7, OTHERWISE KNOWN AS 186 ERIAL ROAD

RESOLUTION R15-159 AUTHORIZING ADJUSTMENT OF WATER BILLING FOR BLOCK 152, LOT 4, OTHERWISE KNOWN AS 157 ERIAL ROAD

RESOLUTION R15-160 AUTHORIZING REIMBURSEMENT TO CCMUA, WATER AND SEWER UTILITIES, DUE TO A MUNICIPAL LIEN REDEMPTION



RESOLUTION R15-161 SUPPORTING NO PASSING ZONE ON ROUTE 30 AT THE RECOMMENDATION OF THE NEW JERSEY DEPARTMENT OF TRANSPORTATION  
RESOLUTION R15-162 ACKNOWLEDGING 2015 BEST PRACTICE SUBMISSION FOR THE BOROUGH OF CLEMENTON

RESOLUTION R15-163 APPROVING CHANGE ORDER #2, FINAL, FOR RECONSTRUCTION OF OHIO AVENUE PROJECT

RESOLUTION R15-164 AUTHORIZING PAYMENT #3 AND #4 (FINAL) FOR OHIO AVENUE RECONSTRUCTION PROJECT

RESOLUTION R15-165 AUTHORIZING LATERAL TRANSFER OF POLICE OFFICER, MATTHEW BUCHHOFFER, TO THE VOORHEES TOWNSHIP POLICE DEPARTMENT

Mayor Busch read by title. Councilman Weaver motioned to approve Resolutions R15-154 thru and including Resolution R15-165, seconded by Councilwoman Milano and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Weaver. Absent: Andrews.

It was noted that the Borough wished for the Chief of Police to request any statutory reimbursement available from Voorhees for the costs associated with the training of Officer Buchhofer.

RESOLUTION R15-166 AUTHORIZING 2% SALARY INCREASE TO CERTAIN EMPLOYEES OF THE BOROUGH OF CLEMENTON RETROACTIVE TO JANUARY 1, 2014. Mayor Busch read by title. Councilman Armbruster noted that the affected employees were previously represented members of AFSCME, and had not been granted increases in pay in years 2014 and 2015 due to ongoing negotiations. After brief discussion, it was determined that Jenai Johnson would provide an exact cost of the retroactive increases, and the matter would be considered at the November meeting. Councilman Armbruster motioned to table Resolution R15-166, seconded by Councilman Weaver and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Weaver. Absent: Andrews. **(TABLED)**

RESOLUTION R15-167 AUTHORIZING AWARD OF CONTRACT TO THINK PAVERS FOR THE TROUT AVENUE DRAINAGE IMPROVEMENT PROJECT, IN THE AMOUNT OF \$32,311.00. Mayor Busch read by title. Councilman Armbruster motioned to approve, seconded by Councilman Weaver and motion was carried upon the call of roll. Ayes: Armbruster; Fisher; Milano; Nucera; Weaver. Absent: Andrews.

#### **UNFINISHED BUSINESS:**

*REQUEST FROM OEM COORDINATOR FOR CELL PHONE AND LAP TOP*- Councilman Armbruster stated that he had been approached by Sheila Freiling, Emergency Management Coordinator, with a request for a Borough issued cellular telephone and lap top computer. Councilman Armbruster stated that the estimated cost would be sixty dollars per month for the cellular telephone and 700-800 dollars for the purchase of the lap top computer. Councilman Armbruster suggested that this request be further considered at a time that budget transfers were allowed, as to determine if the funds would be available.

#### **NEW BUSINESS:**

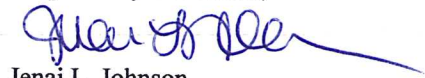
*ABANDONED PROPERTIES*- Mayor Busch reported that a meeting was being held the following Monday with the Chief of Police, Code Enforcement Officer and any members of Council who wished to attend. The meeting was scheduled for 7:00PM. Mayor Busch asked that Jenai Johnson get a consensus of those members of the governing body who wished to attend, and advertise if necessary.

*HOUSING AUTHORITY APPOINTMENT*- Councilman Armbruster reported that Lance Armbruster had submitted his resignation from the office of Commissioner of the Clementon Housing Authority. Councilwoman Nucera motioned to appoint Mark Armbruster to the office of Commissioner of the Clementon Housing Authority for the remainder of the unexpired term, seconded by Councilman Weaver and motion was carried upon the call of roll. Ayes: Fisher; Milano; Nucera; Weaver. Absent: Andrews. Abstain: Armbruster. (MEMORIALIZED BY RESOLUTION R15-168)

**PRIVILEGE OF THE FLOOR:** There were no comments from the public.

**ADJOURNMENT:** Councilman Armbruster motioned to adjourn at 7:56PM, seconded by Councilman Weaver and hearing none opposed, motion was carried.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jenai L. Johnson", with a long, sweeping horizontal line extending to the right.

Jenai L. Johnson,  
Administrator/Municipal Clerk